



SMALL BUSINESS E-FILE DEADLINES WITH EMPLOYEES

Important federal and Oklahoma tax
filing dates to help you stay on track.



FEDERAL PAYROLL TAX DEADLINES

QUARTERLY PAYROLL TAX RETURNS (Form 941)

File by:

☐ 1 st Quarter (Jan-Mar)	April 30
☐ 2 nd Quarter (Apr-Jun)	July 31
☐ 3 rd Quarter (Jul-Sep)	October 31
☐ 4 th Quarter (Oct-Dec)	January 31

ANNUAL FEDERAL UNEMPLOYMENT TAX RETURN (Form 940)

- ☐ Due **January 31** each year

EMPLOYEE W-2 FORMS

- ☐ Provide W-2s to employees by **January 31**
- ☐ File W-2s with the Social Security Administration by **January 31**

INDEPENDENT CONTRACTOR FORMS (1099-NEC)

- ☐ Provide 1099-NEC to contractors by **January 31**
- ☐ File 1099-NEC with the IRS by **January 31**

FEDERAL PAYROLL TAX DEPOSITS

Depending on your payroll tax liability, deposits may be:

- ☐ Monthly
- ☐ Semi-weekly
- ☐ Next-day (for large payroll tax liabilities)



IMPORTANT NOTE

If a due date falls on a weekend or federal holiday,
the due date is the next business day.



OKLAHOMA STATE PAYROLL FILINGS

OKLAHOMA UNEMPLOYMENT (OESC)

Quarterly reports due:

- ☐ April 30
- ☐ July 31
- ☐ October 31
- ☐ January 31

OKLAHOMA WITHHOLDING TAX (OkTAP)

Filing frequency may be:

- ☐ Quarterly
- ☐ Monthly
- ☐ Semi-weekly

Based on the amount of withholding tax due.



INCOME TAX RETURNS (Federal)

☐ SINGLE-MEMBER LLC (Schedule C)	Due April 15
☐ PARTNERSHIP (Form 1065)	Due March 15
☐ S CORPORATION (Form 1120-S)	Due March 15
☐ C CORPORATION (Form 1120)	Due April 15



STAY ORGANIZED. FILE ON TIME. AVOID PENALTIES.

Let TaxXpress247 help you stay compliant and stress-free.

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